**BLAST at University of Virginia**

**Policies and General Information**

Please read the following documents carefully.

**Check-in:** The official check-in time is between 3:00 and 4:00 P.M. Sunday, July 28, 2019. Parking on campus may be a challenge; however, there are normally **no parking restrictions** on Sunday.

BLAST program participants (and teacher chaperones) will be housed in UVA dorms and you will receive specific instructions with the name and location of the dorm. Each room is air conditioned and contains two raised beds and two desks. Female and male students reside on separate floors and are chaperoned around the clock. Two students are assigned to a room. ***Please, no requests to share a room with a friend.***

During check-in you will receive a dorm room key card and meal card. Parents are welcome to accompany you as you get settled in your room. *Please note that students/parents will be responsible for any lost dorm or meal cards and a replacement fee will be rendered.* All meals are provided to students (*see agenda for meal times*). Teacher chaperones will be on hand to meet and greet you at check-in.

IMPORTANT - Students will need to provide linens (extra-long sheets, pillow, light blanket, towel, and wash cloth)

**Check-out:** Participants are free to check-out after breakfast on Wednesday, July 31 between 8:30 and 9:30 a.m.

**Behavior Expectations**

Students are expected to behave in a respectful manner at all times, and to:

* To respect himself or herself;
* To respect the dignity, feelings, worth, and values of others;
* To respect the rights and property of others;
* Treat peers, teachers and staff with respect;
* Follow teacher/chaperone directions and guidance;
* Refrain from any behavior that is harmful or disrespectful to self or others;
* Observe curfew and all dormitory guidelines provided by teachers and staff.

Curfew is 10:30 p.m. and all participants must be in their dorm room by that time. We encourage participants to get a good night’s sleep in order to remain attentive and engaged in all activities of the program. *Teacher chaperones will monitor curfew.* Participants are not permitted to have visitors in their room other than family during check-in/out and are not allowed to visit any other residence hall rooms on campus. *Please note that violations of this or any other BLAST policy may result in dismissal from the program.*

**Dress Requirements**

* Wear comfortable shoes (e.g., tennis shoes, walking shoes, etc.) as there will be plenty of walking between classrooms, cafeteria and dorms. **Laboratories require closed toed shoes.**
* Bring a light jacket and/or sweater for air-conditioned classrooms.
* **Shorts should be no more than 3 inches above the knee.**
* No strapless or spaghetti strap shirts or clothing that exposes cleavage, the midriff or undergarments.
* No t-shirts with inappropriate slogans that may be offensive to others, discriminatory or obscene.

**Cell Phones**

There will be no cell phone usage during activities and sessions. Students will be able to use their cell phones during meal times, breaks and down time only.

**Prohibited items:** Due to safety concerns the possession of firearms, knives, and other weapons, incendiary devices (candles, incense, etc.) tobacco, alcohol and other illegal drugs are prohibited.

**Internet Access:** There will be no internet access in the dorm rooms at the time of the program. Students are encouraged ***NOT*** to bring laptop computers.

**MEDICAL EMERGENCIES ON CAMPUS** – In case of an emergency with a student, please follow these procedures:

**MINOR**

* **Notify teacher chaperone, who will in turn,** notify the program staff.
* **Administer first aid procedures** by the nature of the incident. ***(A basic first aid kit will be provided to each teacher/chaperone.)***
* **Notify parent(s)** if necessary.
* Teacher/staff person witnessing the incident and/or providing first aid care should **document (in writing) the nature of the incident** and the care provided.

**MAJOR**

If a student were to need emergency medical treatment, Ed Murphy will need to be informed ASAP to alert Risk Management at the university. U.Va. has camper's insurance for the participants (which would be secondary coverage for students who are covered under another plan or primary coverage for students who are not). Ed Murphy or Ricky Patterson will complete an incident report and other paperwork for any sort of accident. Any injury that will need immediate physician care and/or transportation to a healthcare facility **(U.Va Hospital Emergency Department)**, please follow the below instructions:

* Either the first staff person attending to the student or another staff person should **CALL 911** **immediately**.
* **Notify Lead Teacher**; lead teacher will then notify the program staff (Tysha Batts).
* **Provide first aid or other basic support** until EMS arrives. (Teacher must stay with the student while waiting for a response team.)
* Program staff will notify parents/guardian to explain the situation.

**PLEASE NOTE:** Any insect sting, food allergy reactions, or other allergic reactions in students known to have such reactions are EMERGENCIES – CALL 911. All rapid onset (within a few minutes) breathing problems or swelling of the tongue **CALL 911** **immediately**.

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